

FACILITY RATES (\$750 SECURITY DEPOSIT REQUIRED)

M-T _____ 5PM ON _____ F-SUN _____
\$1,825 _____ **\$2,200** _____ **\$3,500** _____

BASIC RENTAL - 6HR LIMIT

BASIC PACKAGE INCLUDES THE FOLLOWING SERVICES:

CUSTODIAL SERVICES
 USE OF LOBBY AND DRESSING ROOMS
 SECURITY
 WHITE LIGHTS ON STAGE ONLY
 BASIC EQUIPMENT AND FURNITURE INCLUDED
 BASIC SOUND & VIDEO
 EVENT/HOUSE MANAGER AND TECHNICAL SUPERVISOR
 2 STAGE HANDS
 LIMITED FREE PARKING

FEES "A LA CARTE"

PER HOUR ROOM RENTAL (4 HOUR MINIMUM)	\$ 350 PER HR	_____	\$ 450	_____	\$ 650	_____
ADDITIONAL RENTAL TIME/SERVICES						
REHEARSAL TIME/ EXTRA TIME (NO AUDIENCE)	\$ 250 PER HR	_____	\$ 275	_____	\$ 275	_____
ADDITIONAL RENTAL TIME - PERFORMANCE NIGHT	\$ 300 PER HR	_____	\$ 400	_____	\$ 550	_____
HOUSE MANAGEMENT-PERFORMANCE NIGHT	\$ 150	_____	\$ 150	_____	\$ 150	_____
HOUSE MANAGEMENT-REHEARSAL ONLY	\$ 25 PER HR	_____	\$ 25	_____	\$ 25	_____
LIGHTING						
LIGHTING CONTROL BOARD 6HR -INCLUDES OPERATOR	\$ 200	_____	\$ 200	_____	\$ 200	_____
FOLLOW SPOT LIGHT AND OPERATOR - 6HR	\$ 30 PER HR	_____	\$ 30	_____	\$ 30	_____
LIGHTING CONTROL BOARD OPERATOR IN EXCESS OF 6HR	\$ 50 PER HR	_____	\$ 50	_____	\$ 50	_____
ADDITIONAL LIGHTING STAFF OR STAGE CREW	\$ 30 PER HR	_____	\$ 30	_____	\$ 30	_____
SOUND						
SOUND BOARD OPERATOR - 6HR	\$ 200	_____	\$ 200	_____	\$ 200	_____
INCLUDES SOUND REINFORCEMENT SYSTEM, SOUND CONTROL DESK, MIXING CONSOLE, AMPLIFIERS, CD / IPOD/ IPHONE CONNECTION INSTRUMENT/VOCAL MICROPHONE SET-UP.						
PROF. RECORDING - DAT SYSTEM/CASSETTE/VIDEO	\$ 300	_____	\$ 300	_____	\$ 300	_____
VIDEO						
SLIDE/DIGITAL PROJECTOR WITH LARGE SCREEN	\$ 150	_____	\$ 150	_____	\$ 150	_____
COMPUTER PRESENTATION WITH LARGE SCREEN	\$ 150	_____	\$ 150	_____	\$ 150	_____
LARGE SCREEN USE ALONE	\$ 100	_____	\$ 100	_____	\$ 100	_____
BOX OFFICE SERVICES						
TICKET PRINTING (ASSIGNED SEATING)	\$ 100	_____	\$ 100	_____	\$ 100	_____
TICKET HANDLING AND BOX OFF MANAGEMENT NIGHT OF SHOW	\$ 150	_____	\$ 150	_____	\$ 150	_____
ACCESSIBILITY						
HEARING IMPAIRED SYSTEM	\$ 200	_____	\$ 200	_____	\$ 200	_____
MUSICAL INSTRUMENTS/FURNITURE						
PIANO ON STAGE (TUNING NOT INCLUDED)	\$ 150	_____	\$ 150	_____	\$ 150	_____
ACOUSTICAL SHELL	\$ 250	_____	\$ 250	_____	\$ 250	_____
RISERS						
SECTIONALS	\$ 200	_____	\$ 200	_____	\$ 200	_____
SEE "PERSONNEL" FOR ADDITIONAL FEES						
SPECIAL PERMISSION REQUIRED FOR CERTAIN EVENTS.						
PRICES SUBJECT TO CHANGE						
S. Agin 2/28/2020						
BASIC PACKAGE		_____		_____		_____
TOTAL EXTRAS		_____		_____		_____
AMOUNT DUE		_____		_____		_____
DEPOSIT		_____		_____		_____
NET DUE		<u>\$ -</u>		<u>0</u>		<u>0</u>

FACILITY RATES (\$750 SECURITY DEPOSIT REQUIRED)

SPECIAL PERMISSION / INSURANCE REQUIRED

LECTURE HALLS (EQUIPPED WITH AUDIO/VISUAL TECHNOLOGY)

HALL SEATING 100-180 PEOPLE (S111 & S112)	\$ 150 PER HR	_____
HALL SEATING UP TO 270 PEOPLE (M136)	\$ 200 PER HR	_____

OAKLAND FACILITIES

RENTAL PACKAGES HAVE A 5-HOUR LIMIT
RENTAL OF THE DINING ROOM INCLUDES USE OF THE
LOGGIA AND PANTRY AREAS
RENTAL OF THE LOGGIA INCLUDES THE USE OF THE
PANTRY BUT NOT THE DINING ROOM

ALL RENTALS INCLUDE:

MAINTENANCE, SECURITY, TABLES, CHAIRS
AN ON-SITE SUPERVISOR AND LIMITED FREE PARKING
SPECIAL DECORATING SET-UPS, CATERING, ETC.
REQUIRE SPECIAL PERMISSION GIVEN IN ADVANCE

OAKLAND FIREPLACE DINING ROOM, LOGGIA AND PANTRY (MAX # OF PPL. 64)	\$ 2,800 5 HRS.	_____
OAKLAND FIREPLACE AND PANTRY ONLY	\$ 2,500 5 HRS.	_____
LOGGIA AND PANTRY ONLY	\$ 1,500 5 HRS.	_____
GREAT LAWN (FOR CEREMONIES, CONCERTS, ETC.)	\$ 2,500 5 HRS.	_____

CAFETERIA

FEE DOES NOT INCLUDE SET-UP AND SECURITY	\$ 250 PER HR	_____
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STUDENT UNION UPPER LEVEL LOUNGE/Capacity 464

FEE DOES NOT INCLUDE SET-UP AND SECURITY	\$ 250 PER HR	_____
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CAMPUS CLASSROOMS

WEEKDAYS (MONDAY-THURSDAY)	\$ 55 PER HR	_____
WEEKENDS AND EVENINGS (FRIDAY-SUNDAY)	\$ 65 PER HR	_____
*SMART CLASSROOM (CAPACITY LESS THAN 100, AUDIO/VISUAL TECHNOLOGY)	\$ 100 PER HR	_____
*SMART CLASSROOM (CAPACITY GREATER THAN 100, AUDIO/VISUAL TECHNOLOGY)	See Lecture Halls	_____
* SMART ROOMS REQUIRE LAB TECHNICIAN FOR MINIMUM OF 4 HOURS		

DANCE STUDIO (Z Building)

ADDITIONAL CHARGE IF FLOOR COVERING IS REQUIRED	\$ 150 PER HR	_____
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ATHLETIC FIELD (3 HOUR MINIMUM)

\$ 200 PER HR	_____
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LOCKER ROOM

\$ 100 PER HR	_____
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GYMNASIUM

COST TO HAVE FLOOR COVERED (MANDATORY FOR CERTAIN EVENTS)	\$ 4,000	_____
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SPORTING EVENT

HALF GYM (4 HOUR MINIMUM)	\$ 200 PER HR	_____
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FULL GYM (4 HOUR MINIMUM)	\$ 300 PER HR	_____
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OPENING ONE SECTION OF BLEACHERS	\$ 100	_____
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OPENING EACH ADDITIONAL SECTION OF BLEACHERS	\$ 50	_____
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TENNIS COURTS (6 COURTS)

\$ 200 PER HR	_____
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KHRCA

\$ 300 PER HR	_____
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NURSING LABS

\$ 300 PER HR	_____
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DANCE STUDIO Z

\$ 150 PER HR _____

SEE "PERSONNEL" FOR ADDITIONAL FEES. SPECIAL PERMISSION REQUIRED FOR CERTAIN EVENTS.

PRICES SUBJECT TO CHANGE

S. Agin 2/28/2020

**PERSONNEL FEES ARE DETERMINED (AND REQUIRED) BY THE NATURE OF THE EVENT-
AND FOR CUSTOMERS WHO DO NOT PURCHASE SET RENTAL PACKAGES (IF NOT INCLUDED IN PACKAGE)**

SECURITY GUARD (MINIMUM 5 HOURS)	\$ 40 PER HR	_____
CUSTODIAN (MINIMUM 5 HOURS)	\$ 40 PER HR	_____
LABORER (MINIMUM 5 HOURS)	\$ 40 PER HR	_____
ELECTRICIAN (MINIMUM 5 HOURS)	\$ 150 PER HR	_____
CUSTODIAL FOREMAN (MINIMUM 5 HOURS)	\$ 50 PER HR	_____
LAB TECHNICIAN/TECHNICAL DIRECTOR (MINIMUM 4 HOURS)	\$ 50 PER HR	_____

ADDITIONAL FACULTY SHALL BE COMPENSATED ACCORDING TO THE CITY UNIVERSITY FACULTY SALARY SCHEDULE.

FEES SUBJECT TO CHANGE WITHOUT NOTIFICATION.

FOR CUSTOMERS WHO DO NOT PURCHASE SET RENTAL PACKAGES, STAFF, LENGTH OF RENTAL, MAINTENANCE, SECURITY AND OTHER ITEMS NECESSARY FOR THE SAFE OPERATION OF THE SPACE, WILL BE LEFT TO THE DISCRETION OF QUEENSBOROUGH'S ADMINISTRATION. ADDITIONAL FEES MAY BE INCURRED.

THE PRESENCE OF SECURITY AND THE NUMBER OF SECURITY OFFICERS, AT ANY EVENT, IS AT THE DISCRETION OF QUEENSBOROUGH'S ADMINISTRATION. ADDITIONAL FEES MAY BE INCURRED.

S.Agin 2/28/2020